

Down-To-Earth (Vic) Cooperative Society Limited

(Draft) Organising Committee Minutes

Date: 25/01/2024	Register: https://dte.coop/register
Time: 7: 40 PM	Zoom: https://dte.coop/zoom
Venue: n/a	Phone: (02) 8015 2088 Meeting ID Number 2362803699
OC Minutes DTE Library OC Minutes	Email: ocmail@dte.coop

#	Item	Raised by:			
1	Acknowledge and pay respect to the traditional owners and ongoing custodians of the land				
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.	<i>Clifford Hayes</i>			
2	Meeting Started	<i>Procedural</i>			
	7 : 40 PM				
3	Meeting coordinators	<i>Procedural</i>			
	Chairperson: Mark Rasmussen Minute Keeper: Ellen Brogan Zoom Host/s: Mark Rasmussen Time Keeper: Attendance monitor:				
4	Attendance OC Meeting attendance register https://dte.coop/online/oc-attendance	<i>Procedural</i>			
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; vertical-align: top;"> Aaron Shiperlee Adam Nelson Ana Aguliar Brett Dalton - Y Brian Denham - Y Charlie Dalton-Twist - Y Chris Selwood Clifford Hayes Carig Newcombe David Cameron- Y David Cruise - Y David Wolfe - Y </td> <td style="width: 33%; vertical-align: top;"> Ellen Brogan Georgina Helliwell Helen Laube Ian Hales - Y James Davidson Janni Vann Der Laan Jason Thomas - Y Jessica Jane Townsend John Reid Kevin Taylor - Y Kim Chadwick </td> <td style="width: 33%; vertical-align: top;"> Lance Nash - Y Lindy Hunt Malcolm Matthews - Y Mark Rasmussen - Y Ray Higgins - Y Rick Gill Rory Page Robin Macpherson - Y Shardae-Breeane Reed Susan Helson - Y Viv Laroulette Apologies Walter Padovani </td> </tr> </table>	Aaron Shiperlee Adam Nelson Ana Aguliar Brett Dalton - Y Brian Denham - Y Charlie Dalton-Twist - Y Chris Selwood Clifford Hayes Carig Newcombe David Cameron- Y David Cruise - Y David Wolfe - Y	Ellen Brogan Georgina Helliwell Helen Laube Ian Hales - Y James Davidson Janni Vann Der Laan Jason Thomas - Y Jessica Jane Townsend John Reid Kevin Taylor - Y Kim Chadwick	Lance Nash - Y Lindy Hunt Malcolm Matthews - Y Mark Rasmussen - Y Ray Higgins - Y Rick Gill Rory Page Robin Macpherson - Y Shardae-Breeane Reed Susan Helson - Y Viv Laroulette Apologies Walter Padovani	
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V = Can Vote

Those who can vote at this meeting are below		
<ul style="list-style-type: none"> Remove this section after adding Y to attendance names where necessary You can check here for your Past Attendance 		
Can Vote at Next Mtg after 28/12/2023	Can Vote	# of Mtgs
Brett Dalton	Y	4
Charlie Dalton-Twist	Y	3
David Cameron	Y	4
David Cruise	Y	5
David Wolfe	Y	3
Ian Hales	Y	5
Jason Thomas	Y	3
Kevin Taylor	Y	4
Lance Nash	Y	5
Malcolm Matthews	Y	5
Mark Rasmussen	Y	3
Marte Kinder	Y	5
Ray Higgins	Y	5
Robin Macpherson	Y	5
Susan Helson	Y	4

5	Confirmation of previous minutes	<i>Procedural</i>
	<p>Previous Minutes Dated : 28/12/2023 Draft - Minutes - Audio - Chat - Transcript</p> <p>Corrections: N/A</p>	<p><i>Mvd: BD</i> <i>Sec: JT</i> <i>PBC</i></p>
6	Matters Arising	<i>Procedural</i>
	N/A	
7	Correspondence - List	
	<p>20231230_JR_202402CallForResolutions.pdf 20231230_JR_DNS re-establishment request.pdf 20240102_RH_Power.pdf 20240103_DR_Ice Sales in 2024.pdf 20240103_DR_Ice Sales What is needed for Confest 2024.doc 20240103_MK_BIKE CREW WORKING BEE- Woorooma 7th to the 27th of</p>	

	NOVEMBER 2023 Facilitator-s Report.pdf 20240103_RH_Re [Directors] Off site notification.pdf 20240115_RedEnergy_7403328_15558.pdf 20240116_2023_June_BAS_DOWNTOEARTHVICCOOPERATIVESOCIETY - LODGED.pdf 20240118_WP_DTE_Funding_Application for Hive wiring Jan 2024_22-05-2022.pdf 20240118_WP_Proposed Hive wiring.pdf 20240119_JR_SGMNotice202402.pdf 20240122_TBWater_Permanent _ Temporary Parcels NOW AVAILABLE plus other Murray - Darling Basin related information.pdf 20240124_MM_Fwd Changes to regulations for incorporated associations in ACT and VIC.pdf 20240124_MM_Fwd RE Finance meeting.pdf 20240125_RM_Re DNS re-establishment request.pdf 24240116_SH_URGENT ATTENTION - BAS due 28_2_24.pdf		
8	Budgets		
	The Hive Electrics - \$6375.00		
	Description Last Easter we found that the batteries for the solar system had reached their end of life and to get 230 volt to the Hive for lighting and power required us to run extension leads from the container to the Hive kitchen. This proposal is to (1) Replace the existing batteries for the solar system and (2) to install underground conduit and cabling from the container to the Hive with 2 circuits, 1 being for lighting and other for lighting. The aim of this project is to remove the practise of having leads lying on the ground thus eliminating potential electrical & tripping hazards	Motion The OC approves a budget of \$6375 for improved lighting and Power at The Hive. Link	<i>Mvd: JT</i> <i>Sec: LH</i> <i>PBC</i>
8.1	Weed Spraying - 2000.00		
	Description Funding for weed spraying	Motion To approve \$2,000 for engaging a weed control provider	<i>Mvd: SH</i> <i>Sec: KT</i> <i>PBM</i>
	Slashing of site - 2000.00		
	Description Engaging local contractor to begin slashing of ConFest Site	Motion That the OC approve \$2,000 to engage local contractor to begin slashing of site for ConFest This item was withdrawn pending Volunteers who have said that they will complete the slashing before the next ConFest. Suzi has stated that is the work is not completed prior to the next OC then this item will be retabled then.	<i>Mvd: SH</i> <i>Withdrawn</i>

9	Payments		
9.1	Payment of CWS Waste management invoice - 1693.00		
	Description Payment of \$1693 to CWS for Waste Management services at Woorooma (Emptying of bins on site).	Motion Motion: That the OC pays \$1693 to CWS directly for Waste Management invoice# 36499 covering the emptying of skip bins at Woorooma from the period of 31 March 2023. Link	Mvd: MR Withdrawn
9.2	Top up Asset management account, Maintaining the property - \$3,000.00		
	Description Top up Asset management account, Maintaining the property !	Motion Motion: That the OC pays \$3,000.00 to Top up Asset management account, Maintaining the property, Repair Troopy, Repair car trailer, Fuel for working bee, Food for working bee, Ongoing repairs - Link	Mvd: KT Sec: RH PBC
10	Action Tasks		
	Ongoing		
	JR	Water tank cleaning being Scheduled	ongoing
	SH	Follow up with Kath - selling the water rights - SH to take this task directly from Kath	ongoing
	SH	Board response to bank accounts	ongoing
	MM	The storage situation - National Storage - Braeside	completed
	SH	Reimburse - Malcolm Mathews - National Storage 262.82	ongoing
	OC	OC to advise Board of SGM Notice	completed
	SEC	To send SGM notice	completed
	SH	To follow up sharing the password for accounts@dte.coop to OC Coordinators John Reid and Lindy Hunt	ongoing
	MM	MM - Fixed & Non Fixed asset registry and Policy for disposal - Working Doc -	ongoing
	RM RH KT	Update on Woorooma tasks appearing on these docs. Document 1 Document 2 Create a Woorooma site task list	ongoing
	SH	To organise the payment of Weed Contractor invoice	ongoing

	Completed		
	SEC	To ask AX3 for starting place for an asset register and disposal policy	Sent 29/12
	RH	Prepare the container site -	completed
12	<u>Motions</u>		
12.1	First aid supplies in storage		
	Description First Aid supplies in storage	Discussion Report by David Cameron on inventory and actions around First Aid supplies. Brian reported on Doctors bags inventory being out of date. Suggested	<i>Mvd: MM</i>
12..2	Call an SGM		
	Description Would like the OC to call an SGM for motions that did not make this February SGM	Motion That the OC calls an SGM on 12 March 12 2024	<i>Mvd: RM Sec: AS PBM</i>
12.3	OC Mail access to finance inbox		
	Description OC Mail access to finance inbox Payment of BAS	Motion That Lindy Hunt and John Reid are given access to accounts@dte.coop, so that relevant accounts can be presented to the OC.	<i>Mvd: LH Sec: JT PBC</i>
12.4			
12..5			
	Description ..	Motion ...	<i>Mvd: __ Sec: __ PBC PBM Failed Withdrawn</i>
13	<u>Carried Resolutions</u>		<i>Procedural</i>
	<ol style="list-style-type: none"> 1. The OC approves a budget of \$6375 for improved lighting and Power at The Hive. 2. To approve \$2,000 for engaging a weed control provider 3. 4. _ 5. _ 		
14	<u>Next Meeting Date & Time Confirmation (or expectation)</u>		<i>Procedural</i>
	29/02/2024 at 7:30PM - Draft Minutes		
15	<u>Meeting Ended</u>		<i>Procedural</i>

	9:44 PM	
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